

This form should not be sent to NIPSA Headquarters but directed as below:

1. Manager/Head of Branch (to see) 2. Establishment/Personnel Branch

Date of Conference: Thursday 7 November

I wish to make an application for special leave to attend the Civil Service Group Conference...

Officer's Name in Full

Pay Number

Branch/Office

...in the capacity of: *(please tick applicable)*

Delegate

Executive Committee Member

Standing Orders Committee Member

Signed:

Date:

DD.MM.YY