



# NIPSA Union Learning Committee Membership and Procedure for Election

1. The membership of the Committee shall comprise of 10 ordinary members, 2 members from the General Council, 2 members from the Civil Service Group Executive Committee and 2 members from the Public Officers' Group Executive Committee.
2. Subject to nominations having been received **4** of the **ordinary seats** on the Committee shall be held by union learning representatives from the **CS Group** area with a minimum of one seat allocated to a different department.
3. Subject to nominations having been received **4** of the **ordinary seats** on the Committee shall be held by union learning representatives from the **PO Group** area with a minimum of one seat allocated to each of the following sectors:

|                        |
|------------------------|
| Local Government       |
| Housing                |
| Education              |
| Health and Social Care |

4. In the event of a shortfall in the take up of seats on the Committee from either Group, these shall be filled through the election process to ensure the 10 ordinary seats are filled.
5. Branches are invited to nominate **one** union learning representative from their own branch only to be elected to the Committee. Nominations should be made on Form 1b and returned to NIPSA Headquarters **by Friday 19 February 2021 at 2.00 p.m.**
6. A list of nominations received by the deadline will be issued to delegates in advance of the conference for information purposes only.
7. A ballot paper will be prepared for collection by each branch union learning representative(s) registered and in attendance at the conference.
8. Voting shall be on the basis of one vote for each branch union learning representative(s) registered and in attendance at the conference.
9. All branch union learning representatives who act in that capacity on behalf of a branch will be eligible to attend the Conference and will be entitled to vote in the election for the Union Learning Committee.