

**BY E-MAIL**

09 July 2020

Mr Alan Law  
**(Acting) Lead Trade Union Side Secretary**  
NIPSA  
54 Wellington Park  
BELFAST BT9 6DP

**SUMMER PROVISION  
(Special Schools)**

Dear Alan

Further to our meeting on 6 July 2020 in relation to summer provision at a number of special schools, Management Side would wish to confirm the following:

1. This summer provision is deemed critical work as opposed to business as usual and this is a request to staff to work in support of the provision on a voluntary basis.
2. This is summer provision in 'exceptional circumstances' and not summer schemes, therefore, these arrangements, are not akin to normal arrangements in other years and are specific to this year (2020) in the context of the COVID-19 pandemic. On that basis staff volunteering to support summer provision will be paid summer scheme rates (in addition to normal pay) for hours worked, including preparation time. Where staff do not volunteer there is no expectation for staff to take annual/unpaid leave unless this has already been scheduled.
3. All staff should be familiar with the risks associated with both individual children and the working environment and have sight of Risk Management actions as part of the risk assessment process and the necessary personal protective equipment (PPE) required in particular. It is recognised that this will provide important reassurance to alleviate anxiety. Training in the safe use of PPE is essential where used.
4. The following schools have indicated that provision will be made on the dates indicated. Some details have yet to be confirmed. Schools highlighted will have no on site provision.

**"To inspire, support and challenge all our Children and Young People to be the best that they can be."**

**Education Authority**

**3 Charlemont Place, The Mall, BT61 9AX**

**T: +44 (0)28 3751 2229 W: [www.eani.org.uk](http://www.eani.org.uk)**

School	Dates	Offer	Times
Ardnashee	6 – 17 July	In School & Online	tbc
Arvalee	29 June – 10 July	In school & Facebook Live	10am-12noon
Castletower	20 – 31 July	In School & Online	tbc
Ceara	20 – 31 July	In School & Online	10am – 12noon
Clifton	20 – 31 July	In School & Online	10am – 2pm
Donard	20 – 31 July	In School & Online	2 hours - times tbc
Glenveagh	1 – 16 July	In School & Online	10am – 11.30am
Hill Croft	20 – 31 July	In School & Online	10am – 12noon
Kilronan	27 July – 7 August	In School & Online	10am - 12noon
Knockavoe	29 June – 10 July	In School & Facebook Live	10 am – 12noon
<b>Knockevin</b>			
<b>Lisanally</b>			
Parkview	27 July – 7 August	In School & Online	10am – 12noon
Rathore	20 – 31 July	In School & Online	10am – 12noon
<b>Riverside</b>			
Roddensvale	27 – 31 July	In School & Online	tbc
Rossmar	29 June – 10 July	In school & Facebook Live	10am – 12noon
<b>Sandelford</b>			
Sperrinview	20 July – 31 July	In School & Online	10am – 12noon
Tor Bank	27 July – 7 August	In School & Online	tbc
Willowbridge	29 June – 10 July	In School & Facebook Live	10am – 1pm

I hope TUS finds the above helpful.

Yours sincerely

**Ruth Bell**

**Assistant Director – Special Schools**

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