



Details on NIPSA Health and Safety Committee Membership and Procedure for Election

1. The membership of the Committee shall comprise of 16 ordinary members, 1 member from the General Council, 1 member from the Civil Service Group Executive Committee and 1 member from the Public Officers' Group Executive Committee.
2. Subject to nominations having been received **8** of the **ordinary seats** on the Committee shall be held by health and safety representatives from the **CS Group** area with a minimum of one seat allocated to each of the following grades:

General Service	Scientific and comparable grades
Support Grades	Agricultural Inspectorate
Professional and Technical Grades	

3. Subject to nominations having been received **8** of the **ordinary seats** on the Committee shall be held by health and safety representatives from the **PO Group** area with a minimum of one seat allocated to each of the following sectors:

District Councils	Further and Higher Education
NIHE	Libraries
Education	Voluntary and Community Sector
Health	

4. In the event of a shortfall in the take up of seats on the Committee from either Group, these shall be filled through the election process to ensure the 16 ordinary seats are filled.
5. Branches are invited to nominate **one** health and safety representative from their own branch only to be elected to the Committee. Nominations should be made on Form 1b and returned to NIPSA Headquarters **by 2.00 p.m. on Friday 11th October 2019.**
6. A list of nominations received by the deadline will be issued to delegates in advance of the conference for information purposes only.
7. A ballot paper will be prepared for collection by each branch health and safety representative(s) registered and in attendance at the conference.
8. Voting shall be on the basis of one vote for each branch health and safety representative(s) registered and in attendance at the conference.
9. All branch health and safety representatives who act in that capacity on behalf of a branch will be eligible to attend the Conference and will be entitled to vote in the election for the Health and Safety Committee.